



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall*  
*12 Lower Fore Street*  
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26 October 2021

## **PUBLIC NOTICE OF MEETING**

An **Extraordinary Meeting of the Personnel Committee** will be held at the Guildhall on **Monday 1<sup>st</sup> November 2021 at 11am.**

The meeting is open to members of the public and press but please note that it is the Committee's intention under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public at item 4.

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, and to consider their own unique circumstances before attending.

Yours sincerely,

Councillor G Taylor  
Chairman of Personnel

## **Agenda**

1. Health and Safety Announcements
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration
4. Public Bodies (Admission to Meetings) Act 1960  
To resolve to exclude the public and press due to the nature of business to be transacted.
5. To appoint a member panel to manage correspondence from the Monitoring Officer, with delegated authority to agree actions and associated expenditure.

Date of next meeting:                      Tuesday 23 November 2021 at 6.30 pm